

PERSONNEL BOARD
Conference Room A, Town Hall
Monday, October 12, 2015 @ 7:30 PM

Present: Chairman D. Kearns, S. Crown, E. Richter, J. King, and Asst. Town Administrator

Topic	Discussion	Action
	<p>D. Kearns moved to approve the 9/23/15 minutes as amended, J. King seconded, Vote: 3-0. D. Kearns abstained as he was not present on 9/23/15.</p> <p>R. Richter moved to accept the minutes of the 10/5 meeting as amended, seconded by S. Crown, Vote: 3-0, as J. King was not present on 10/5/15.</p> <p>Amendments: change S. Crown's comment from "acceptable" to "exceptional". Clarify that four scores are needed on the Manager form. Under New Business, clarify leave the job in the current grade, remove comment on another position's grade. Add E. Richter's comment as voted. Clarify that E. Richter's comment on setting a precedent was relating to the request for a salary adjustment. Add whenever the salary analysis report is reviewed "in the future".</p> <p>Personnel Board Recruitment: letters are going out to potential candidates.</p> <p>D Kearns moved to enter Executive Session under MGL. c. 30A, § 21(a)(7) to comply with MGL. c. 4, § 7, G.L. c.214, § 1B, and G.L. c. 30A, § 22, S. Crown seconded, Roll Call Vote: Chairman Kearns – aye, S. Crown – aye, E. Richter – aye, J. King – aye, all in favor.</p> <p>.</p>	

Next Meeting: Monday, November 2, 2015 at 7:30pm